



# ALTERNATE SITE FORM

Transportation  
Cambridge-Isanti Public Schools  
Phone: 763-552-6287  
Fax: 763-552-6299

**ONLY ONE PICK UP LOCATION &  
ONE DROP OFF LOCATION**

Transportation is scheduled to and from a student's home. The Alternate Site Form is for parents of students who want to designate an alternate location for bus pick up and/or drop off. The request must be consistent everyday, and pick up and drop off must be within the attendance area of the student's school. A nonresident student must be Open Enrolled to ISD #911 before an Alternate Site can be effective. Alternate site requests must be in affect for at least 30 days.

Date Effective: \_\_\_\_\_

**STUDENT INFORMATION**

Student Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
*(Street Number, Name & Direction) (Apt. #) (City) (Zip)*

Parent/Guardian Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent/Guardian Address: \_\_\_\_\_  
*(Street Number, Name & Direction) (Apt. #) (City) (Zip)*

School: \_\_\_\_\_ Grade/Teacher: \_\_\_\_\_

**MORNING**

Alternate Site Name & Address: \_\_\_\_\_  
*(Name) (Street Number, Name & Direction) (City) (Zip)*

Alternate Site Phone: \_\_\_\_\_ Contact Name: \_\_\_\_\_

**AFTERNOON**

Alternate Site Name & Address: \_\_\_\_\_  
*(Name) (Street Number, Name & Direction) (City) (Zip)*

Alternate Site Phone: \_\_\_\_\_ Contact Name: \_\_\_\_\_

**This request may take up to 5 school days to process. The Transportation Office will notify you of your student's bus information. Your student may NOT ride the alternate site bus until approved by Transportation.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Transportation Approval:     Approved     Not Approved  
  
By: \_\_\_\_\_ Date: \_\_\_\_\_