



Krayola Kids Childcare Center
903 6th Ave. Ct. NE
Isanti, MN 55040
(763) 444-8228

Employment Application

Last Name: _____ First Name: _____ Middle Initial: _____
 Street Address: _____ Apt #: _____
 City: _____ State: _____ Zip: _____
 Home Phone #: _____ Are you 16 or 17? Y or N Are you over 18? Y or N
 In case of an emergency, who should we contact? _____ Phone #: _____

Position (s) Applying for: _____
 Minimum Salary requirements: _____ Full or Part Time: Full Part-Time
 Date Available to Start: _____

Education

Highest Level of Education Completed (please circle one)

Secondary: 9 10 11 12 College: 13 14 15 16 Graduate School (please list) _____

Schools Attended	Did you Graduate	Degree/Major
(High School) _____	Yes or No	_____
(College) _____	Yes or No	_____
(College) _____	Yes or No	_____

Special qualifications, skills, courses and licenses that relate to the position you are applying for:

Former Employers (list in reverse chronological order)

Name: _____ Dates: from _____ to _____
 Address: _____ Salary on Leaving: _____
 Phone: _____ Duties: _____
 Position: _____ Supervisor's Name: _____
 Reason for Leaving: _____ May we contact this Employer? Yes ___ No ___

Name: _____ Dates: from _____ to _____
 Address: _____ Salary on Leaving: _____
 Phone: _____ Duties: _____
 Position: _____ Supervisor's Name: _____
 Reason for Leaving: _____ May we contact this Employer? Yes ___ No ___

Name: _____ Dates: from _____ to _____
 Address: _____ Salary on Leaving: _____
 Phone: _____ Duties: _____

Position: _____ Supervisor's Name: _____
Reason for Leaving: _____ May we contact this Employer? Yes ___ No ___

Employment References

Please list at least three persons, not related to you, whom you have known at least two years who could attest to your ability to work well with children.

Name: _____ How do you know this person? _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____

Name: _____ How do you know this person? _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____

Name: _____ How do you know this person? _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____

General Questions (optional)

How would you describe your general health? Poor Fair Good Excellent

Are there any physical or personal limitations on the type of work you can do with children or that would affect the amount of time you can spend at work?

Have you ever been convicted of a felony? Y or N If Yes, please explain: _____

What hours are you available for work? _____ Are you willing to be flexible? Y or N

Are you available for substitute work? _____

What age group do you prefer working with? _____

Is there an age group that you absolutely would not want to work with? _____

Since we have ParentView Camera System, you will be on camera all day? Do you feel comfortable with this? Y or N If No, please explain: _____

Are you legally entitled to work in the United States? Y or N

General Information

In compliance with Krayola Kids Childcare Center policies, no person shall be hired or retained as a staff member, paid or volunteer, who has:

- Been convicted of or admitted to or been the subject of substantial evidence of an act of child battering, child abuse or child molesting.
- Used alcohol or drugs such that its effects are apparent during working hours that children are in care (random drug testing may be enforced)
- Been convicted for or admitted to any felony or any offence involving moral turpitude.

I am aware that a background study will be performed before I can be hired. I authorize investigation of all statements contained in this application and I understand that false facts may lead to dismissal of employment.

In the event of my employment with Krayola Kids Childcare Center, I agree to comply with all the policies and procedures and the duties and responsibilities that are assigned to my current position. In the event I should terminate my employment, I agree to file my written resignation two weeks prior to the date I will be leaving. I understand that the first three months of my employment are probationary and if my services have not proved satisfactory, my employment may be discontinued on a week's notice without prejudice.

Applicant's Signature: _____ Date _____

FOR OFFICE USE ONLY

Date Received: _____

Interviewed on _____ by _____